



BROCKHURST & MARLSTON HOUSE SCHOOLS

Including all of the Pre-Prep Department and Early Years



Foundation Stage

POLICY TO CONTROL PUPIL ACCESS TO RISKY AREAS

Brockhurst & Marlston House Schools (the School) is committed to providing the best possible care and education to its pupils, and to safeguarding and promoting the welfare of children and young people. This policy is written with that commitment in mind, and in accordance with KCSIE September 2024.

Reviewed: September 2024

Next Review: September 2025

1. Aim

The aim of this policy is to state the Schools' procedures for controlling or denying unauthorised access by pupils to potentially dangerous or risky areas of School buildings and grounds

2. Roles and responsibilities

The Headmaster, Senior Leadership Team and staff of the School are fully committed to ensuring the safety and welfare of all pupils at the School. On a large complex site such as this there are bound to be areas within the buildings or the grounds that are considered to present risks to the safety of pupils who may accidentally or deliberately stray into them. Such areas include car parks, Science Labs, Design & Technology room, areas where building work is going on, scaffolding, cleaning cupboards etc.

3. Procedures

The School makes every effort to ensure that all potentially dangerous areas are, wherever possible, made secure by fencing, locking or otherwise physically preventing access to them. Areas temporarily out of bounds are fenced or cordoned off and appropriate warning notices are placed to describe the danger.

Much of the School grounds away from the central buildings are unlit and hence unauthorised access to these areas is prohibited during then hours of darkness. Pupils are expected to stay within the lighted areas of the School during darkness hours.

In addition, pupils are informed or reminded regularly by Boarding House and teaching staff of the dangers of entering risky areas of the School. They are made aware that to enter such an area deliberately is regarded as a very serious disciplinary offence that will be dealt with in an appropriate manner.

Some specific danger areas will be subject to a full risk assessment. Areas of the School known to present risks to pupils are listed in Appendix A along with the control measures that are currently in place.

Appendix A

Risky areas of the School to which unauthorised access by pupils is denied.

Building Area	Control Measure
Beyond the limit of the School grounds	<ul style="list-style-type: none"> Specifically mentioned to pupils at briefing sessions. Aerial map displayed to indicate Summer bounds.
Beyond the designated Dark Evenings Bounds	<ul style="list-style-type: none"> Specifically mentioned to pupils at briefing sessions
Main catering facilities	<ul style="list-style-type: none"> Manned by catering staff for significant part of the day Specifically noted as “out of bounds at all times”
Laundry	<ul style="list-style-type: none"> Manned by laundry staff for significant part of the day Pupils may not enter unless accompanied by an adult
Basements	<ul style="list-style-type: none"> Accesses normally locked
Roofs	<ul style="list-style-type: none"> Restricted access
Plant Rooms (e.g. in Sports Centre)	<ul style="list-style-type: none"> Accesses normally locked Warning notices placed
Empty buildings (e.g. Apple Store)	<ul style="list-style-type: none"> Specifically noted as “out of bounds at all times”
Temporary contractors’ compounds and areas of work (e.g. building works, tree felling, road works)	<ul style="list-style-type: none"> Area fenced or cordoned off Warning notices placed Work programmed for holiday periods wherever possible Specific hazards briefed to all pupils
Kitchen	<ul style="list-style-type: none"> Pupils may not enter the kitchen area